

Fertilizer Application Form Instructions

In Kentucky all fertilizer product must be registered by the manufacturer or their representative before being offered for sale in the state.

Fertilizer Product Registration

Agricultural Fertilizer

Fertilizer materials sold bulk or bags, and blended fertilizer product used exclusively for agricultural purposes, should apply to register those products using Form 1.

Specialty Fertilizer

Specialty fertilizer, products that have instructions for use on lawns, ornamentals, flowers, etc., are considered specialty product and should be registered using either Form 3 or Form 4. Product sold in packaging 10 pounds and less should be registered using a Form 3; product in packaging greater than 10 pounds should be registered using a Form 4.

If you have product packaged in both less than and greater than 10 pounds, use a Form 3 to apply for registration, listing all package sizes on the application form.

When applying to register product, you must provide a current label for that product.

Bulk Fertilizer Licensing

Companies who run fertilizer blenders and lawn care companies are required to be licensed.

Farm Blenders

If your company blends fertilizer materials into product used specifically for agricultural purpose, you will apply for a license using a Form 2, and will check the box labeled "Farm". If your blender also creates specialty bagged product, that is product distributed for non-farm use, you will also use a Form 2, and will check the box labeled "Specialty". If it's applicable, you may check both.

There are no fees for registering a farm fertilizer blender. Fees for registering a specialty product blender are \$100.00 per location.

Filling Out the Application Forms

For Product Registration

- Registered for- Company that the product is being registered for, should match the name and address of the company that is on the label of the product packaging.
- Registered by – Company or agent who is responsible for registering products.
- Tonnage reported by – Company or agent who will be responsible for filing quarterly tonnage reports if the company reports tonnage
- Brand Name of Fertilizer – Enter the brand name of each fertilizer product as shown on the label for product.
- Weight of Packages- list weights of all package sizes for product, enter “Bulk” if sold in bulk
- Guaranteed Analysis- List percentages of N, P₂O₅ and K₂O in appropriate columns
- Secondary/Micronutrients- Note here if there are any secondary and/or micronutrients in products
- Label ID- If your company uses a specific identifier for the product, you may list it here, this is an optional step and not required to register a product.

Note: If you are a new company registering product for the first time, the Company ID and Agent ID will be unknown. Those will be assigned at the time of registration. If you are a currently registered company indicate your USA Plants ID. Agents who register on behalf of a company should list their USA Plants ID under the Company ID.

The application should be signed and all of the required information (phone, fax, email) should be added.

The final application, along with labels for each of the products on the application should be forwarded to our office. You may email them, fax them or put them in the post.

Each application is reviewed in chronological order as they arrive. We cannot give you a specific time line regarding when they will be complete.

Fees should not be sent in for products that have never been approved; we will invoice you when the product is.

If you are a company that is already in USA Plants, you may apply for registration of new product online. Instructions on how to do that can be found under the USA Plants link on the Fertilizer Regulatory Program page.

For Bulk Fertilizer Licensing

Form 2 – Bulk Fertilizer License

Up to six locations license can be requested on each application.

- List each location and check the box regarding farm or specialty, check both if applicable. (Each location will get a separate license.)
- Application being made by- The company or agent requesting the blender license for each of the locations listed on the application.
- Tonnage to be reported by – The company or agent that will be responsible for filing the quarterly tonnage reports for each location.

The application should be signed and all of the required information (phone, fax, email) should be added.

The final application license application should be forwarded to our office. You may email them, fax them or put them in the post.

Each application is reviewed in chronological order as they arrive. We cannot give you a specific time line regarding when they will be complete. You may send in fees, if due, for each location, or we will invoice you once the license is approved.