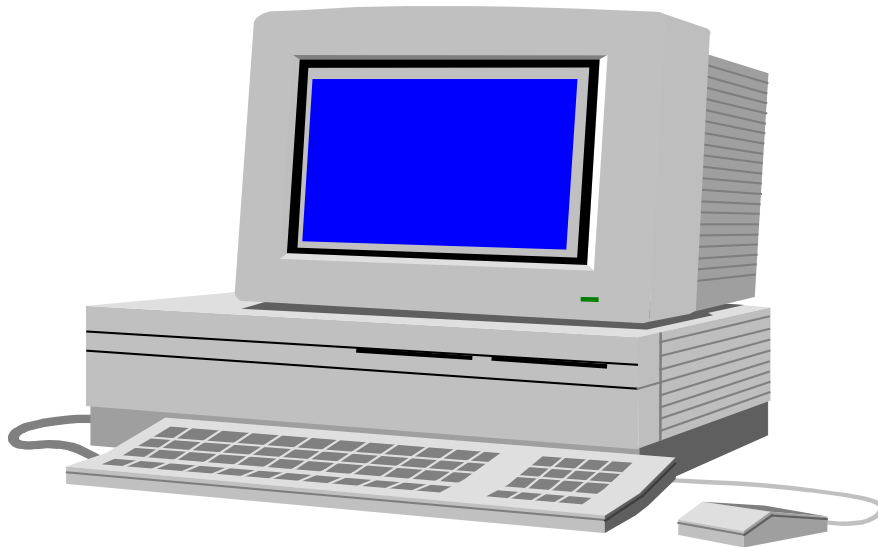


HANDBOOK

Reporting Fertilizer Tonnage
in

KENTUCKY



UK
UNIVERSITY
OF KENTUCKY
College of Agriculture
Division of Regulatory Services

Revised April 2003

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HANDBOOK ON REPORTING OF FERTILIZER TONNAGE IN KENTUCKY

SECTION I
INTRODUCTION

This handbook is designed to assist companies in properly reporting fertilizer tonnage in Kentucky. An attempt has been made to cover all aspects of reporting; however, if you have questions not covered herein please bring them to the attention of the Coordinator of the Fertilizer Program. This handbook includes changes to the tonnage reporting sections of the fertilizer law that were effective July 1, 2003.

SECTION II
QUARTERLY TONNAGE REPORTS

A. Quarterly Reporting

An inspection fee of \$0.50 per ton shall be paid only once on each ton of fertilizer sold in the state and the last registrant/licensee selling to a non-registrant/non-licensee (dealer) shall be responsible for reporting the tonnage and paying the inspection fee unless the report and payment is made by a prior registrant/licensee; however, any seller of the fertilizer may be required to pay the fee in the event it has not been collected. Every registrant/licensee with certain exceptions (see "exemptions" section below) shall file a quarterly report and pay the required inspection fee of \$0.50 per ton.

B. Exemptions.

There are two situations where a registrant/licensee may be exempted from filing the quarterly tonnage reports:

- (1) Registrants/licensees who buy all their fertilizer from a parent or affiliated company may with permission from the Coordinator of the Fertilizer Program be exempted from filing the quarterly tonnage report. The parent or affiliated company then is required to report and pay the inspection fee and pay any penalty if applicable
- (2) Registrants/licensees who sell fertilizer only in packages of 10 pounds or less are exempted but must pay an annual inspection as described in Section IV.

C. Penalty for Late Filing of Reports.

All tonnage reports (including zero reports) are due by the end of the month following the close of the quarterly period. If the report is not filed along with any inspection fees that are due within 15 days after the close of the filing period, a collection fee, amounting to ten percent (10%) of the amount due, with a minimum of \$50, shall be assessed against the registrant/licensee and added to the amount due. We will use the postmark on the envelope to determine the date the report was filed by the registrant/licensee.

D. Reporting Dates and Delinquent Dates.

UFTRS Quarterly Code	Calendar Quarter	Reporting Period	Date	
			Due	Delinquent
15	1	Jan.-Mar.	April 30	May 15
16	2	Apr.-June	July 31	Aug. 15
13	3	July-Sept.	Oct. 31	Nov. 15
14	4	Oct.-Dec.	Jan. 31	Feb. 15

SECTION III
ACCEPTABLE QUARTERLY REPORT FORMATS

Every company registered/licensed to sell fertilizers in the state of Kentucky, unless exempted as described in Section II must make Quarterly tonnage reports to the Division in one of the following ways:

Acceptable report formats are:

- (1) Kentucky Quarterly Tonnage Report (Forms RS-21-O2d and RS-21-O2d-c),
- (2) An approved company derived summary* report, or
- (3) By submitting an electronic file in UFTRS text file format (See Appendix III for format of electronic file).

* The summary report must contain the same information as that requested by the "Kentucky Quarterly Fertilizer Tonnage Report" (RS-21-O2d) form.

SECTION IV
ANNUAL INSPECTION FEE FOR PACKAGES OF 10 POUNDS OR LESS

Registrants who distribute fertilizer only in packages of 10 pounds or less are assessed an annual inspection fee of \$50 for each grade of each brand in lieu of the tonnage and monthly sales reports. Where a registrant/licensee distributes fertilizer in packages of 10 pounds or less and in packages over 10 pounds, the annual fee shall apply only to that portion distributed in packages of 10 pounds or less. That sold in packages greater than 10 pounds must be reported as described in Sections II and III above.

Each registrant/licensee will be billed at the time of registration for the annual inspection fees that are due.

SECTION V
INSPECTION-FEE EXEMPT FERTILIZER SALES

At time of the sale the responsibility for tonnage reporting and payment of the inspection fee should be established. The manufacturer having primary liability for the fee is responsible for establishing who will report and pay. Inspection fee exempt sales should not be made to non-registrants and non/licensees, that is, to dealers who are not registered or licensed under the fertilizer law. A list of registered/licensed companies may be obtained from the Coordinator of the Fertilizer Program. The responsibility for the inspection fee should actually be indicated on the invoice so there will be no question as to who is responsible. Statements such as "Inspection fee responsibility of purchaser" should be used on the invoices to make responsibility clear. However, such statements do not relieve the seller of the responsibility if the sale is to a non-reporter or to a person who fails to report.

Inspection-fee exempt sales should be reported quarterly utilizing the "inspection-fee" except section of the report.

SECTION VI
ACCEPTABILITY OF THE UNIFORM FERTILIZER TONNAGE REPORTING SYSTEM (UFTRS)
OF THE ASSOCIATION OF AMERICAN PLANT FOOD CONTROL OFFICIALS
(AAPFCO)

- A. The UFTRS's report format is acceptable to the Division.
- B. The county and fertilizer codes in Appendixes I and II are adopted from the UFTRS.
- C. The electronic ASCII file format can be found in Appendix III. Please contact the Coordinator of the Fertilizer Regulatory Program for assistance prior to submitting the electronic file.

SECTION VII
INSTRUCTIONS FOR COMPLETING THE "KENTUCKY QUARTERLY TONNAGE REPORT"
(Refer to Exhibit #1)

<u>Item #</u>	<u>Instructions</u>
1	Put the Registrant/Licensee number assigned by the Division of Regulatory Services; Call (859) 257-2668 if you do not know your number. Put company name and address as shown on your registrant/licensee application.
2	If you are reporting FOR person(s), other than the "Report BY" company, put the registrant/licensee number and company name in the place indicated.
3	If you are reporting tonnage that another Kentucky registrant/licensee is responsible for reporting and paying the inspection fee, check this box and <u>then</u> complete the back of the form for the "Inspection Fee Exempt Tonnage".
4	Mark the appropriate Quarter and note the "Due" and "Delinquent" dates.
5	Put the correct county code where the fertilizer was sold. See back of form for county codes.
6	Put the quantity in <u>tons</u> that you are reporting.
7	The fertilizer code is for materials only. A list of the codes is in our Tonnage Reporting Handbook or can be obtained by calling (859) 257-2668, or, by visiting our website at www.rs.uky.edu/fert/fert.html The code for all mixed fertilizer is zero (Ø).
8	Place the grade (<i>N</i> - P ₂ O ₅ - K ₂ O) here.
9	Place the container code here: 1 = Bag 2 = Bulk (Dry) 3 = Liquid
10	Place Use Codes here: 1 = Farm 2 = Non-Farm (Specialty)
11	Put total tons for "Cover Page".
12	Put tons from "Continuation Page". Be sure to attach your continuation page(s). (See Exhibit #2)
13	Put total tons for quarter, calculate fee at \$0.50 per ton, add the late report fee if postmarked after the "delinquent" date, and put the total dollars due. This must match you check amount.
14	Make check to: Regulatory Services
15	File a zero report if you have "zero" tons to report. Failure to file a zero report by delinquent date will result in the assessment of the \$50.00 late report fee.
16	Place the name, title, date and phone number of person completing the report.

SECTION VIII
QUESTIONS AND ANSWERS ABOUT TONNAGE REPORTING.

1 Does every registrant selling fertilizer in Kentucky have to file a quarterly tonnage report?

ANS. Yes. Every registrant selling fertilizer in packages greater than 10 pounds must file a quarterly tonnage report unless exempted as described in Section II B.

2 Who is primarily liable for the reporting of fertilizers sold in the state?

ANS. The registrant or licensee selling to a non-registrant or a non-licensee.

3 If my parent company does all the reporting for me do I have to file a report?

ANS. No. As long as you sell only fertilizer supplied by your parent company you do not have to report; however, if you sell fertilizer that you obtained from some supplier other than your parent company then you must file a report.

4 How can I as a blender know that my suppliers are reporting the fertilizer I purchased from them?

ANS. At the time of purchase the reporting responsibility should be established. (See Section V.)

5 I only sell specialty fertilizer in Kentucky, do I have to make a quarterly report?

ANS. Yes. For all specialty fertilizer sold in packages greater than 10 pounds, the reporting responsibilities are the same as for farm fertilizers. If you sell **only** in packages of 10 pounds or less, you will pay an annual inspection fee of \$50 per each grade of each brand and you do not have to report any tonnage. You will be billed for this fee at time of registration.

6 What is the importance or significance of tonnage reporting?

ANS. The division makes quarterly reports to all interested parties showing fertilizer consumption by form of distribution (bag, bulk, liquid) and by grades. Each report also carries comparisons with the same period of the previous year and fertilizer-year cumulative comparisons. In addition for each 6-month period a report entitled "Distribution of Fertilizer Sales in Kentucky" is published, showing sales in each county in KY, which is based on the reports. The data from the reports are also used in making national reports on fertilizer consumption. Therefore, it is a very important and useful report.

7 I am a custom blender and on occasions mix agricultural or pelleted limestone with the other fertilizer materials. Do I need to report the limestone?

ANS. Yes. All components in a fertilizer blend must be reported and the inspection fee paid including limestone (water if a liquid) and secondary and minor element materials.

APPENDIX I - COUNTY CODES

ADAIR	001	GRANT	081	MASON	161
ALLEN	003	GRAVES	083	MEADE	163
ANDERSON	005	GRAYSON	085	MENIFEE	165
BALLARD	007	GREEN	087	MERCER	167
BARREN	009	GREENUP	089	METCALFE	169
BATH	011	HANCOCK	091	MONROE	171
BELL	013	HARDIN	093	MONTGOMERY	173
BOONE	015	HARLAN	095	MORGAN	175
BOURBON	017	HARRISON	097	MUHLENBERG	177
BOYD	019	HART	099	NELSON	179
BOYLE	021	HENDERSON	101	NICHOLAS	181
BRACKEN	023	HENRY	103	OHIO	183
BREATHITT	025	HICKMAN	105	OLDHAM	185
BRECKINRIDGE	027	HOPKINS	107	OWEN	187
BULLITT	029	JACKSON	109	OWSLEY	189
BUTLER	031	JEFFERSON	111	PENDLETON	191
CALDWELL	033	JESSAMINE	113	PERRY	193
CALLOWAY	035	JOHNSON	115	PIKE	195
CAMPBELL	037	KENTON	117	POWELL	197
CARLISLE	039	KNOTT	119	PULASKI	199
CARROLL	041	KNOX	121	ROBERTSON	201
CARTER	043	LARUE	123	ROCKCASTLE	203
CASEY	045	LAUREL	125	ROWAN	205
CHRISTIAN	047	LAWRENCE	127	RUSSELL	207
CLARK	049	LEE	129	SCOTT	209
CLAY	051	LESLIE	131	SHELBY	211
CLINTON	053	LETCHER	133	SIMPSON	213
CRITTENDEN	055	LEWIS	135	SPENCER	215
CUMBERLAND	057	LINCOLN	137	TAYLOR	217
DAVISS	059	LIVINGSTON	139	TODD	219
EDMONTON	061	LOGAN	141	TRIGG	221
ELLIOTT	063	LYON	143	TRIMBLE	223
ESTILL	065	MCCRACKEN	145	UNION	225
FAYETTE	067	MCCREARY	147	WARREN	227
FLEMING	069	MCLEAN	149	WASHINGTON	229
FLOYD	071	MADISON	151	WAYNE	231
FRANKLIN	073	MAGOFFIN	153	WEBSTER	233
FULTON	075	MARION	155	WHITLEY	235
GALLATIN	077	MARTIN	159	WOODFORD	239

APPENDIX II - FERTILIZER CODES

MIXED FERTILIZERS

CODE = 0 BE SURE TO SUPPLY THE "GRADE", e.g., 19-19-19

NITROGEN PRODUCTS						
CODE	PRODUCT	N	P ₂ O ₅	K ₂ O	RANGE	FORM
2	ANHYDROUS AMMONIA	82.0	0.0	0.0	80-83% N	LIQUID
6	AQUA AMMONIA	20.5	0.0	0.0	10-30% N	LIQUID
10	AMMONIUM NITRATE	34.0	0.0	0.0	33-34% N	DRY
12	AMMONIUM NITRATE SOLUTION	20.0	0.0	0.0	17-26% N	LIQUID
13	AMM NITRATE-LIMESTONE MIXTURES	20.0	0.0	0.0	26-30% N	DRY
16	AMMONIUM NITRATE-SULFATE	30.0	0.0	0.0	26-30% N	DRY
20	AMONIUM POLYSULFIDE	20.0	0.0	0.0	18-23% N	DRY
24	AMMONIUM SULFATE	21.0	0.0	0.0	20-21% N	DRY
25	AMMONIUM SULFATE SOLUTION	6.0	0.0	0.0	6-9% N	LIQUID
27	AMMONIUM SULFATE NITRATE	26.0	0.0	0.0		DRY, LIQUID
29	AMMONIUM SULFATE-UREA	33.5	0.0	0.0	33-34% N	DRY
31	AMMONIUM THIOSULFATE	12.0	0.0	0.0		LIQUID
35	CALCIUM AMMONIUM NITRATE	17.0	0.0	0.0	17-20.5%	DRY, LIQUID
38	CALCIUM CYANAMIDE	20.5	0.0	0.0		DRY, LIQUID
43	CALCIUM NITRATE	15.5	0.0	0.0	15-15.5% N	DRY, LIQUID
46	CALCIUM NITRATE-UREA	33.8	0.0	0.0	30-35%	DRY
50	FEROUS AMMONIUM SULFATE	7.0	0.0	0.0	14% Fe, 16% S	DRY
52	MAGNESIUM NITRATE	7.1	0.0	0.0	6.6% Mg	LIQUID
54	NITRIC ACID	15.0	0.0	0.0		LIQUID
56	NITROGEN SOLUTION <28%	0.0	0.0	0.0	<28.0% N	LIQUID
58	NITROGEN SOLUTION 28%	28.0	0.0	0.0	28-29.9% N	LIQUID
59	NITROGEN SOLUTION 30%	30.0	0.0	0.0	30-31.9% N	LIQUID
60	NITROGEN SOLUTION 32%	32.0	0.0	0.0	32-32.9% N	LIQUID
61	NITROGEN SOLUTION >32%	0.0	0.0	0.0	>32.0%	LIQUID
62	SODIUM NITRATE	16.0	0.0	0.0		DRY
64	SULFUR COATED UREA	36.0	0.0	0.0	36-38%	DRY
66	UREA	46.0	0.0	0.0	45-46%	DRY
68	UREA-FORMALDEHYDE	38.0	0.0	0.0	35-40% N	DRY
73	ZINC AMMONIUM SULFATE SOLUTION	10.0	0.0	0.0	10-15% N 10%Z	LIQUID
77	ZINCD MANGANESE AMM SULFATE	9.0	0.0	0.0		LIQUID,DRY
97	NITROGEN PRODUCT-CODE UNKNOWN	0.0	0.0	0.0	2-44% N	DRY, LIQUID
98	NITROGEN-CODE/GRADE UNKNOWN ¹	0.0	0.0	0.0	2-44% N	DRY, LIQUID
PHOSPHATE PRODUCTS:						
201	AMMONIUM METAPHOSPHATE	12.0	51.0	0.0		DRY
202	AMMONIUM PHOSPHATE	11.0	48.0	0.0		DRY
203	DIAMMONIUM PHOSPHATE	18.0	46.0	0.0	18-21% N	DRY
204	AMMONIUM POLYSULFIDE	15.0	60.0	0.0		DRY, LIQUID
205	BASIC LIME PHOSPHATE	0.0	0.0	0.0	5-37% P ₂ O ₅	DRY
206	AMMONIUM PHOSPHATE NITRATE	27.0	14.0	0.0		DRY
207	AMMONIUM PHOSPHATE SULFATE	16.0	20.0	0.0		DRY, LIQUID
208	BASIC SLAG	0.0	9.0	0.0	8-10% P ₂ O ₅	DRY
209	MONOAMMONIUM PHOSAPHATE	11.0	52.0	0.0		DRY
212	BONE BLACK, SPENT	1.0	33.0	0.0		DRY
214	BONE MEAL, RAW	3.9	22.0	0.0		DRY
216	BONE MEAL, STEAMED	2.2	27.0	0.0		DRY
218	BONE PRECIPITATED	0.0	35.0	0.0	28-45% P ₂ O ₅	DRY

APPENDIX II---CONTINUED

223	CALCIUM METAPHOSPHATE	0.0	60.0	0.0	60-62% P ₂ O ₅	DRY
228	COLLOIDAL PHOSPHATE (SOFT)	0.0	2.0	0.0	2-8% P ₂ O ₅	DRY
233	LIMESTONE, PHOSPHATIC	0.0	13.0	0.0	13-14% P ₂ O ₅	DRY
238	MAGNESIUM PHOSPHATE	0.0	18.0	0.0	17-18% P ₂ O ₅	DRY
241	NITRIC PHOSPHATE	0.0	0.0	0.0	14-22%N 10-22% P ₂ O ₅	DRY
243	PHOSPHATE ROCK	0.0	3.0	0.0	2-4% P ₂ O ₅	DRY
248	PHOSPHORIC ACID	0.0	54.0	0.0	2-75% P ₂ O ₅	LIQUID
249	LIQUID AMM POLYPHOSPHATE	10.0	34.0	0.0	5-12% N 7-37% P ₂ O ₅	LIQUID
253	PRECIPITATED PHOSPHATE	0.0	35.0	0.0	24-45% P ₂ O ₅	DRY
263	SUPERPHOSPHATE, NORMAL	0.0	22.0	0.0	18-22% P ₂ O ₅	DRY
265	SUPERPHOSPHATE, ENRICHED	0.0	23.0	0.0	23-39% P ₂ O ₅	DRY
267	SUPERPHOSPHATE, TRIPLE	0.0	46.0	0.0	40-54% P ₂ O ₅	DRY
273	SUPERPHOSPHORIC ACID	0.0	68.0	0.0	68-75% P ₂ O ₅	LIQUID
297	PHOSPHATE PRODUCT-CODE UNKNOWN	0.0	0.0	0.0	1-75% P ₂ O ₅	DRY,LIQUID
298	PHOSPHATE-CODE/GRADE UNKNOWN ¹	0.0	0.0	0.0	1-75% P ₂ O ₅	DRY,LIQUID

POTASH PRODUCTS:

408	LIME-POTASH MIXTURES	0.0	0.0	10.0	5-10% K ₂ O	DRY
413	MANURE SALTS	0.0	0.0	20.0	20-30% K ₂ O	DRY
415	POTASH SUSPENSIONS	0.0	0.0	0.0		LIQUID
423	POTASSIUM CARBONATE	0.0	0.0	64.0	52-69% K ₂ O	DRY,LIQUID
428	MURIATE OF POTASH 60%	0.0	0.0	60.0	59-61% K ₂ O	DRY
430	MURIATE OF POTASH 62%	0.0	0.0	62.0		DRY
443	POTASSIUM-MAGNESIUM SULFATE	0.0	0.0	22.0	21-28% K ₂ O	DRY
448	POTASSIUM-METAPHOSPHATE	0.0	55.0	37.0		DRY
453	POTASSIUM NITRATE	14.0	0.0	44.0	12-14% N 446% K ₂ O	DRY
458	POTASSIUM-SODIUM NITRATE	15.0	0.0	14.0		DRY,LIQUID
463	POTASSIUM SULFATE	0.0	0.0	50.0	48-52% K ₂ O	DRY
478	TOBACCO STEMS	2.0	0.0	6.0		DRY
497	POTASH PRODUCT-CODE UNKNOWN	0.0	0.0	0.0	0-47% K ₂ O	DRY,LIQUID
498	POTASH-CODE/GRADE UNKNOWN ¹	0.0	0.0	0.0	0-47% K ₂ O	DRY,LIQUID

NATURAL ORGANIC PRODUCTS

601	BLOOD, DRIED	12.0	0.0	0.0		DRY
604	CASTOR POMACE	5.0	1.0	1.0		DRY
607	COCOA SHELL MEAL	2.5	1.0	2.0		DRY
610	COCOA TANKAGE	4.0	1.5	2.0		DRY
613	COMPOST	2.0	2.0	1.0		DRY
615	COTTONSEED MEAL	6.4	2.0	1.0		DRY
617	FISH SCRAP	6.0	6.0	6.0		DRY
629	GUANO	12.0	11.0	2.0		DRY
649	MANURE	0.5	0.5	0.5		DRY
652	PEAT	1.9	0.2	0.2		DRY
661	SEWAGE SLUDGE, ACTIVATED	6.0	2.0	2.0		DRY, LIQUID
665	SEWAGE SLUDGE, HEAT-DRIED	6.0	2.0	2.0	3-7%N 1-7% P ₂ O ₅ 1-2% K ₂ O	DRY
667	SEWAGE SLUDGE, OTHER	6.0	2.0	2.0		DRY, LIQUID
671	SOYBEAN MEAL	6.0	1.0	2.0		DRY
673	TANKAGE ANIMAL	8.1	5.3	5.9		DRY
675	TANKAGE PROCESS	7.8	0.0	0.0		DRY
681	LINSEED MEAL	5.6	2.0	2.0		DRY
685	TUNG PUMACE	8.0	2.0	2.0		DRY
697	NATURAL ORG-CODE UNKNOWN	0.0	0.0	0.0		DRY
698	NATURAL ORG-CODE/GRADE ¹ UNKNOWN	0.0	0.0	0.0		DRY

SECONDARY AND MICRONUTRIENT PRODUCTS

702	ALUMINUM SULFATE	0.0	0.0	0.0		DRY
706	BORON MATERIALS	0.0	0.0	0.0		DRY
710	BRUCITE (MAGNESIUM HYDROXIDE)	0.0	0.0	0.0		DRY

APPENDIX II---CONTINUED

SECONDARY AND MICRONUTRIENT PRODUCTS:

714	COBALT SULFATE	0.0	0.0	0.0		DRY
716	COPPER OXIDE, BLACK	0.0	0.0	0.0		DRY
717	COPPER OXIDE, RED	0.0	0.0	0.0		DRY
720	COPPER SULFATE	0.0	0.0	0.0		DRY, LIQUID
722	COPPER CHELATE	0.0	0.0	0.0		LIQUID, DRY
723	COPPER COMPOUND	0.0	0.0	0.0		LIQUID, DRY
724	FERRIC OXIDE	0.0	0.0	0.0		DRY
726	FERRIC SULFATE	0.0	0.0	0.0		DRY
728	FERROUS SULFATE	0.0	0.0	0.0		DRY
730	IRON CHELATE	0.0	0.0	0.0		DRY, LIQUID
731	IRON COMPOUND	0.0	0.0	0.0		DRY, LIQUID
732	GYPNUM (CALCIUM SULFATE)	0.0	0.0	0.0		DRY
733	CALCIUM CHELATE	0.0	0.0	0.0		DRY, LIQUID
736	LIME SULFUR SOLUTION	0.0	0.0	0.0		LIQUID
742	MAGNESIA (MAGNESIUM OXIDE)	0.0	0.0	0.0		DRY
744	EPSOM SALT (MAGNESIUM SULFATE)	0.0	0.0	0.0		DRY
745	MAGNESIUM CHELATE	0.0	0.0	0.0		DRY, LIQUID
748	MANGANESE AGSTONE	0.0	0.0	0.0		DRY
749	MANGANESE CHELATE	0.0	0.0	0.0		DRY, LIQUID
750	MANGANESE OXIDE	0.0	0.0	0.0		DRY
752	MANGANESE SLAG	0.0	0.0	0.0		DRY
754	MANGANESE SULFATE	0.0	0.0	0.0		DRY
758	MANGANESE OXIDE	0.0	0.0	0.0		DRY
762	SODIUM MOLYBDONATE	0.0	0.0	0.0		DRY
764	SOIL AMENDMENT	0.0	0.0	0.0		DRY, LIQUID
765	SOIL ADDITIVE	0.0	0.0	0.0		DRY, LIQUID
766	SOIL CONDITIONER	0.0	0.0	0.0		DRY, LIQUID
767	POTTING SOIL	0.0	0.0	0.0		DRY
770	SULFUR	0.0	0.0	0.0		DRY, LIQUID
773	CALCIUM CHLORIDE	0.0	0.0	0.0		DRY, LIQUID
774	SULFURIC ACID	0.0	0.0	0.0		LIQUID
778	ZINC OXIDE	0.0	0.0	0.0		DRY
780	ZINC OXYSULFATE	0.0	0.0	0.0		DRY
782	ZINC SULFATE	0.0	0.0	0.0		DRY
784	ZINC CHELATE	0.0	0.0	0.0		DRY, LIQUID
797	SEC/MICRO-CODE UNKNOWN	0.0	0.0	0.0		DRY, LIQUID
798	SEC/MICRO-CODE ANALYSIS UNKNOWN ¹	0.0	0.0	0.0		DRY, LIQUID
915	NON-LIME FILLER (WATER, SAND, ETC.)	0.0	0.0	0.0		DRY

UNIDENTIFIED PRODUCTS¹

978	FERTILIZER PRODUCT-CODE/GRADE UNKOWN					DRY, LIQUID
988	SINGLE NUTRIENT-CODE/GRADE UNKNOWN					DRY, LIQUID
990	SPECIALTY-CODE/GRADE UNKNOWN					DRY, LIQUID
998	MULTIPLE NUTRIENT-CODE/GRADE UNKNOWN					DRY, LIQUID

¹ Use these codes only when both the code and analysis are unknown for the tonnage being reported.

APPENDIX III - UFTRS TEXT FILE FORMAT

FIELD NAME	START	END	WIDTH	IMPLIED DEC	TYPE	DESCRIPTION
Registrant/Licensee Code	1	6	6		N	Registrant/Licensee code assigned by Division of Regulatory Services. The code, which is numeric, must be: right-justified and zero-fill. For example a registrant code of 550 would be entered as 000550. If the correct code is not used, the file cannot be imported.
State	7	8	2		A	State postal code: (example: Kentucky = "KY")
Fertilizer Year	9	12	4		N	Use the last two digits of the calendar years for July and June. For example, July 2002 – June 2003 would be represented by "0203".
Reporting Period	13	14	2		N	Quarterly (July-Sept="13", Oct-Dec="14", Jan-Mar="15", Apr-June="16")
Fertilizer Code	15	17	3		N	A fertilizer code must be provided for fertilizer materials. A fertilizer code must be provided for all products. For blended products, use fertilizer code zero and provide the grade. For data to be accepted use codes as defined in Appendix B.
Units	18	18	1		N	1=tons (always use "1")
N	20	22	3	1	N	% Nitrogen (N)
P ₂ O ₅	24	26	3	1	N	% Phosphate (P ₂ O ₅)
K ₂ O	28	30	3	1	N	% Potash (K ₂ O)
Quantity (Tons)	31	39	9	3	N	Amount shipped in tons
Container	40	40	1		N	1=bag 2=bulk 3=liquid
Use	41	41	1		N	1=farm 2=nonfarm (default=1)
Pesticide	42	42	1		N	1=none added 2=some added (default=1)
County	43	45	3		N	Use county FIPS code provided by regulatory office, which represents the county where the product was applied, if known, if not, the county where the purchaser is located. The county code list may be found in Appendix I of Fertilizer Tonnage Reporting Handbook.
Tax Code	46	46	1		N	1=taxable (manufacturer whose registrant/licensee code appears in registrant/licensee code field is responsible for tonnage tax) 2=nontaxable (another manufacturer is responsible for tonnage tax). See below.
Firm's Code	47	52	6		A	Party responsible for tonnage tax if tonnage is nontaxable (tax code=2) Contact Division of Reg Svc for Firm's Code
Firm's Name	53	76	24		A	Party responsible for tonnage tax if tonnage is nontaxable (tax code=2)
Firm's address	77	106	30		A	
Firm's City	107	126	20		A	
Firm's State	127	128	2		A	
Firm's Zip	129	137	9		A	
Custom Mixture	138	138	1		N	1=not a custom mix product 2=custom mix product (default=1)
Secondary/Micro	139	139	1		N	1=none added 2=some added (default=1)
Ca	140	142	3	1	N	% Calcium (Ca)
Mg	143	145	3	1	N	% Magnesium (Mg)
S	146	148	3	1	N	% Sulfur (S)
Cl	149	151	3	1	N	% Chlorine (Cl)
B	152	155	4	2	N	% Boron (B)
Cu	156	159	4	2	N	% Copper (Cu)
Fe	160	163	4	2	N	% Iron (Fe)
Mn	164	167	4	2	N	% Manganese (Mn)
Zn	168	171	4	2	N	% Zinc (Z)
Mo	172	175	4	3	N	% Molybdenum (Mo)

*N=Numeric – all numeric data must be right adjusted; A=Alpha

Decimal is **NOT entered but implied. For example 24.722 tons would be entered as 24722 ending in column 39.

Other Information:

Send the data to the Division of Regulatory Services via 3.5 inch HD diskettes, e-mail, or CD; and, for uniformity, name the files as follows: STSHCODEPPYY.txt where ST=state abbreviation, SHCODE=shipper code, PP=reporting period, YY=fertilizer year, txt=extension. For example, "KY1234561304.txt" represents data reported to Kentucky by shipper #123456 for July-Sept 2003 quarter. Explanation: Quarters are numbered as follow: July-Sept=13, Oct-Dec=14, Jan-Mar=15 and Apr-June=16. Fertilizer year 2004 = July 03-June 04.

EXHIBIT #1- KENTUCKY QUARTERLY FERTILIZER TONNAGE REPORT (COVER PAGE)

Mail to: Division of Regulatory Services 103 Regulatory Services Building University of Kentucky Lexington, KY 40546-0275

REPORT BY (Registrant Number): _____ **#1**
COMPANY: _____
ADDRESS: _____

List registration number and company name of all companies you are reporting FOR (if different from above):

#2	Registration Number	Company Name
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

#3 () Check here if you are reporting "Inspection-fee exempt tonnage" and then complete back of form.

#4 MARK QUARTER (X)

____ 1 st Jan-Mar (20____) Due Apr 30 Delinquent May 15	____ 2 nd Apr-Jun (20____) Due Jul 31 Delinquent Aug 15	____ 3 rd Jul-Sep (20____) Due Oct 31 Delinquent Nov 15	____ 4 th Oct-Dec (20____) Due Jan 31 Delinquent Feb 15
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Add 10 percent of the inspection fee or \$50, whichever is greater, should your report(s) be postmarked later than the delinquent date shown above. This late fee also applies to "zero" reports.

COUNTY CODE* (#5)	QUANTITY (TONS) (#6)	FERTILIZER CODE ** (#7)	GRADE (#8)	BAG (1) BULK (2) LIQUID (3) (#9)	USE FARM (1) NONFARM (2) (#10)

Tons (This page) _____ **#11**
Tons (Attached Page) _____ **#12**
Total Tons (This Qtr) _____ **#13**
Fee @ \$.50/ton \$ _____
Late Report Fee \$ _____
Total Due \$ _____

Note: Zero Reports are Required. #15

Make Checks Payable to: Regulatory Services #14

*County Codes - See Back of Form

**Fertilizer Codes - Use correct codes for materials, Ø for mixtures. (See Tonnage Reporting Handbook for codes)

REPORT BY: _____ **#16**
(Person Completing Report)
TITLE: _____ PHONE: _____ DATE: _____

DO NOT WRITE IN SPACE BELOW -- FOR USE OF REGULATORY SERVICES ONLY

check amount check number date issued date received

RS-21-02d

